1. **Rapid Reporting System of ICDS**

In the restructured and strengthened ICDS, revised Management Information System (MIS) for ICDS Scheme has been rolled out wherein new formats of registers and reporting (Monthly Progress Reports [MPR] and Annual Status Reports [ASR]) have been prescribed at AWW and CDPO level. This has been revamped and revised AW-MPR has been introduced which replaces AW-MPR and AW-ASR.

National Informatics Centre (NIC), Delhi has developed web-enabled data entry system for use across all States/UTs for entry of revamped AW-MPR at State/UT level. This manual describes various screens of the web-enabled system and how to upload AWC coding for a Project in the State/UT in the Rapid Reporting System before revamped AW-MPR can be uploaded for a particular AWC. Presence of the 11 digit unique AWC code in the Rapid Reporting System is essential in order to input AW-MPR for the corresponding AWC.

In this regard, it may be noted that each AWC has to be assigned 11 digit unique code [2 digit for State Code + 3 digit for district code + 2 digit for ICDS project code + 2 digit for Sector code + 2 digit for AWC code]. Seven digits of the 11 digit unique code for an AWC has already been communicated by the Ministry vide its letter no. 26-1/2006-Med dated 27-12-2012. So, only remaining 4 digits (2 digit code for Sector and 2 digit code for AWC) of the 11 digit unique code for each AWC, in a Sector, of the Project are to be assigned by the concerned State/UT. It is to be uploaded onto Rapid Reporting System by the Supervisor using her Login name and password by 31.03.2016.

2. **Benefits of the Rapid Reporting System of ICDS**

- Online Monitoring of all critical indicators from Supervisor Level onwards through Anganwadi Monthly Progress Report (AWMPR)
- Timely collection, updation and dissemination of Information
- Networking all the Stakeholders & 24X7 accessibility of information
- Authorized Access for data updation/query/report generation
- Centralized Database & Web based Operations at all levels
- Specific data entry modules for data entry
3. MPR Data entry using RRS
   i) Work Flow for Supervisor for submitting MPR

   Go/ Click the portal 
   http://icds-wcd.nic.in/icds/

   Whether Have User Id /Password
   NO → Contact CDPO for User Id And Password

   YES → Login using Supervisor Id

   Select AWC and Month of MPR

   Fill the form and click on save and next

   Whether have completed all the entries and want to submit the form
   NO → Update any previous form

   YES → Submit the AWC level MPR data to CDPO
ii) After completion of the coding part in RRS, we can send the MPR data at Supervisor level. For filling the MPR, supervisor needs to do login using the supervisor ID in the screen (http://icds-wcd.nic.in/icds/) as shown below:

![Login Screen](image1)

After login, select the AWC and the reporting month in the screen as shown below:

![AWC Selection Screen](image2)

iii) After login, select the AWC and the reporting month in the screen as shown below:

![AWC Selection Screen](image3)

**Note**: Supervisor(s) are allowed to get the data entry done by 10th day of the following month. Thereafter, the system will be locked and no data entry of revamped AW-MPR is allowed.
iv) After selection of the month and AWC, the following main content screen will appear in which all the data is to be entered and submitted:
## Moderately Malnourished (10% up to 25%)
- In the WHO new growth charts, weight-for-age for boys and girls has been prescribed for children up to five years of age.

<table>
<thead>
<tr>
<th>No.</th>
<th>Question</th>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Whether Drinking water available</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Whether toilet available</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Type of toilet at AWC</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Whether Water facility available in Towers</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Update Image of AWC building</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Update Image of Drinking water</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Update Image of AWC toilet</td>
<td></td>
</tr>
</tbody>
</table>

## Severely Malnourished (<10%)

<table>
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</tr>
</tbody>
</table>

## Action Plan

- **Village Health Workers (VHW) Activity Summary**
  - A. Non-VHUs conducted on planned date?
  - B. AWWs present during VHO?
  - C. Vitamin A supplement administered?
  - D. Any essential check-ups conducted?
  - E. Do village leaders/VHUs members participate?
  - F. No of deserving/chronically ill children visited by VHO at AWC
  - G. No. of Children given deworming tablet (Children 12 yrs old tablet: 2.5 yrs: 1 tablet)
  - H. Construction of AWC Building water
  - I. No of Pre-school Children in AWC
  - J. Follow-up & Registered

- **Data & Information**

**Submit** **Back**
Step 1: Login from CDPO Login user id and password.
Step 2: then go to “Upload Beneficiary Using Excel Sheet”.
Step 3: After Clicking above link one interface will be open and download the format from “download Excel format” link.

Read Guidelines carefully before importing data from excel sheet:

- First download zip folder for sheets(T1, T2, T3, T4) formats & guidelines - download Excel format
- Do not alter excelfile column header names and number. Template T1 & T2 have 8 columns and T3, T4 have 5 columns only
- All columns data type should be Text
- Please uploads single sheet with 2000 rows only in one time should be under size 512KB
- You can also download the error status after Verify and Upload.
Step 4: Enter all beneficiary data AWCs wise in Excel Sheet format and save data in excel sheet.

(Please do not change header of the format column)

Step 5: Select the beneficiary type from dropdown list are as given below:
Step 6: After entering the beneficiary details in excel sheet then go to browse button.
Step 7: After selecting excel format and click on verify and Upload then it will display no of correct and incorrect records.
Step 8: Click Download Error Report, if you want to see incorrect data details.

Step 9: Correct the error and go to Step 5

Step 10: If no error exists then the upload successful.