


"Towards malnutrition free Tamil Nadu"

<p>Tmt. Meenakshi Rajagopal I.A.S. Principal Secretary / Special Commissioner</p>		<p>Integrated Child Development Services, Pammal Nallathambi Street, Taramani, Chennai - 600 113. Phone : 24540767 Fax : (044)24540980 email - wbicds@tn.nic.in</p>
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Roc. No.12033/Trg/12, dated: 8.10. 2012

To

Dr.Shreeranjana, IAS
Joint Secretary to Government of India,
Ministry of Women and Child Development,
1st floor, Janpath Hotel, Janpath, New Delhi 110 001.

Sir,

Sub: Department of ICDS – Training Component- Roll out of Revised MIS in ICDS – Guidelines for Induction Training of ICDS Functionaries –Preparing and Sending of Training Plan and list of State Level Master Trainers – regarding.

Ref: 1. Letter No. 4-1/2012 – ME, GOI, MWCD (ICDS M&E unit) dt.28.8.2012 & 27.9.12
2. Letter No. 1-22/2012 – TR, GOI, MWCD dt.22.8.2012
3. Letter No. 1-22/2012 – TR, GOI, MWCD dt.23.8.2012
4. This office letter no.4847/Trg/2012. Dt.24.5.2012

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In the ref.2nd cited, GOI had **approved only the "regular Training"** under State Training Action Plan (STRAP) for 2012-13 to the tune of **Rs 823.03 lakhs** and **approval was not given for "other Training" amounting Rs 388.03** in which Training on Revision of MIS has also included.

As per the ref. 3rd cited. an amount of **Rs 370.36 lakhs** as 1st installment was released to the State Government of Tamil Nadu for implementation of ICDS Training Programme for 2012 -13.

Based on the above, Proposal has been sent to State Government for approval to impart training Programme for Job and Refresher Training to AWWs, AWHs Supervisors, Child Development Project Officers and Instructors of AWTCs.

As per the reference 1st cited, the names of the State Level Master Trainers team, Information on Man power position summary of estimated budget of **Rs6,04,35,130/-** for induction training on Revised MIS (Table -1 & 2 Annexure - 4) is enclosed herewith.

Hence an amount of **Rs.6,04,35,130/-** may kindly be sanctioned towards conducting the training on Revision of MIS and grants for the same may be released at the earliest.

After the completion of SLMT training for our State, Timelines for Induction Training on Revised MIS will be prepared and forwarded to MWCD, (Training Wing).

PRINTING OF REVISED REGISTERS TO ANGANWADI CENTRES:

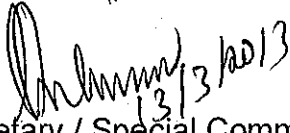
The cost of printing of registers estimated as Rs.11.45 Crores for 54439 Anganwadi Centres as per the details in the annexure. The necessary proposal is being sent to the State Government for the orders utilizing the funds from Monitoring and Evaluation, Flexi funds and a portion of IEC fund.

(Sd/-) Meenakshi Rajagopal,
Principal Secretary/ Special Commissioner

Copy to:

1. Shri. Rajesh Sharma,
Under Secretary to Government of India,
Ministry of Women and Child Development,
New Delhi 110 001.
2. Dr. Saroj K. Adhikari
Asst. Director , Government of India,
Ministry of Women and Child Development,
New Delhi 110 001.
3. Principal Secretary to Government,
Social Welfare and NMP Department,
Secretariat, Chennai-600 009.

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For Principal Secretary / Special Commissioner.

LEVEL-I INDUCTION TRAINING OF ANGANWADI WORKERS (AWWs)

Duration	No budget for Phase I of 1 day 8 Days (Phase II - 4 days and Phase III - 2 days, Phase IV - 2 days)
Venue	Sector
Total No. of AWWs to be trained (in position)	50,000
No. of participants Per batch	25
No. of batches to be conducted	2000 batches ✓
Nature of training	Non-Residential
Trainers / Facilitators	Grade-I Supervisors (AWTC Trainers) and Grade-II Supervisors (Sector) - 3 trainers per batch
Monitors	1 per batch

: **BUDGET**

- Boarding for 29 participants for 8 days
@ Rs. 75/- per head per day (Rs.75 x 29 x 8) = 17,400 ✓
 - Training supportive materials
@ Rs.75 per head for 25 participants = 1,875 ✓
 - Contingency includes photo copying, Electricity, Water, phone, stationery, hiring of training supportive materials etc. = 1,500 ✓
 - TA (restricted to actual) for 8 days = 8,000 ✓
- $25 \times 8 \times 50 (Rs) = 10,000$
- $28,775$
- Rs.28,775/- per batch x 2000 batches to be conducted = Rs.5,75,50,000/- ✓

For Principal Secretary/ Special Commissioner

BMC
13/3/13

LEVEL-II INDUCTION TRAINING OF SUPERVISORS

Duration	6 Days (Phase I - 4 days and Phase II - 2 days gap between each phase is 2 months)	
Venue	District Head Quarters	
Total No. of Supervisors to be trained (in position)	Grade-I Supervisors (AWTC Trainers)	478
	Grade-II Supervisors (Sector)	797
	Total	1275
No. of participants Per batch	25	
No. of batches to be conducted	51 batches	
Nature of training	Residential	
Trainers / Facilitators	District Level Master Facilitators (DLMFS) 3 per batch	
Monitors	1 per batch	

: BUDGET

- Boarding and lodging for 29 participants for 6 days @ Rs. 120/- per head per day (Rs. 120 x 29 x 6) = 20,880
- Training supportive materials @ Rs. 100 per head for 25 participants = 2,500
- Contingency includes photo copying , Electricity, Water, phone, stationery, hiring of training supportive materials etc. = 2,000
- TA (restricted to actual) and 1/4th DA for 6 days = 20,000

45,380

Rs. 45,380/- per batch x 51 batches to be conducted = Rs. 23,14,380/-

For Principal Secretary/ Special Commissioner.

23/3/13

**LEVEL-II-A ORIENTATION WORKSHOPS FOR STATE AND DISTRICT LEVEL
ICDS OFFICIALS**

Duration	1 Day	
Venue	State / District Head Quarters	
Total No. of participants	State level officials	15
	District Programme Officers	32
	CDPOs (in position)	321
	SlIs	32
	Total	400
No. of participants Per workshop	40	
No. of workshops to be conducted	10 workshop	
Nature of workshop	Non-Residential	
Trainers / Facilitators	State Level Master Trainers (SLMTS) 3 per workshop	
Monitors	2 per workshop	

: BUDGET

• Food expenses for 45 participants for 1 day
@ Rs.200/- per head per day (Rs.200 x 45 x 1) = 9,000

120 x 45 x 11

5400.00

• Training supportive materials
@ Rs.150 per head for 40 participants = 6,000

• Contingency includes photo copying , Electricity,
Water, phone, stationery, hiring of training
supportive materials etc. = 2,000

17,000

13400.00

Rs.17,000/- per workshop x 10 workshop to be conducted = Rs 1,70,000/-

13400

For Principal Secretary/ Special Commissioner

13/12/13

134,000.00

LEVEL-III

INDUCTION TRAINING OF DISTRICT LEVEL MASTER FACILITATORS (DLMFS)

DLMF Team - (5 participants from each District)	CDPO-1, SL-1, AWTC trainers (Grade I / MTI / DTT) -1 Grade-II Supervisors -1, AWW- 1
Duration	6 Days (Phase I - 4 days and Phase II - 2 days gap between each phase is 2 months)
Venue	State / Divisional Head Quarters
Total No. of DLMF to be trained	160 (32 Districts x 5 participants) + 15 Reserve AWTC Trainers = 175 ✓
No. of participants Per batch	25 ✓
No. of batches to be conducted	7 batches
Nature of training	Residential
Trainers / Facilitators	State Level Master Trainers (SLMTS) 3 per batch
Monitors	2 per batch

: BUDGET

- Boarding and lodging for 30 participants for 6 days
@ Rs. 150/- per head per day $(Rs.150 \times 30 \times 6) = 27,000$
 - Training supportive materials
@ Rs.100 per head for 25 participants = 2,500 ✓
 - Contingency includes photo copying , Electricity,
Water, phone, stationery, hiring of training
supportive materials etc. = 2,750
 - TA (restricted to actual) and 1/4th DA for 6 days = 25,000
- 57,250

- Rs.57,250/- per batch x 7 batches to be conducted = Rs.4,00,750

5000/-
per
batch
(As per...)

For Principal Secretary / Special Commissioner.

13/13/13

[Signature]
13/13/13