

From

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Director
Deptt. of WCD/Social Welfare
Govt. of Jharkhand

To

Shri Rajesh Sharma
Under Secretary (Training)
ICDS Training Unit
Ministry of Women and Child Development
Govt. of India
1st Floor, Janpath Hotel,
Janpath, New Delhi-110001

Dated: 26/6/13

Sub : Supplementary STRAP for 2013-14 in respect of Induction Training on revised MIS in the State of Jharkhand Submission of proposal - Regarding

Sir,

- Ref.** 1. Lr. No. 4-1/2012-ME of MWCD, GoI (*Release of Print-ready formats in Hindi language*)
2. Lr. No. 4-1/2012-ME of MWCD, GoI dated 28 August 2012 (*Guidelines for Induction Training of ICDS Functionaries on Revised MIS*)

With ref. to the aforesaid subject it is submitted that the process of printing of revised MIS formats (AWC registers and Reports) has been initiated and it is expected that the printing will be completed by 31 July 2013.

As per the GoI guidelines dated 28 Aug 2012, a supplementary training action plan for induction training of ICDS functionaries on revised MIS at three levels along with 1-day orientation workshops has been prepared for a total estimated cost of Rs 4,11,38,860/- and is enclosed herewith for your approval. As advised, we have used the existing norms of Induction Training of AWWs, Supervisors and CDPOs respectively for Level 1, 2 and 3 training on revised MIS.

I request you to kindly approve the supplementary STRAP for 2012-13 for an amount of Rs 4,11,38,860/- and also release the budget at the earliest, so as to complete the induction training and roll-out of revised MIS in a time bound manner.

Yours faithfully,

Encl: As above.

KPSahu:
26/6/13
(Krishan Deo Prasad Sahu)
Director Social Welfare

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Supplementary STRAP 2012-13 in respect of Induction Training on Revised MIS in ICDS

Name of the State: Jharkhand

A. Summary of requirement of budgets

Table 1: Summary of budgetary requirement for Induction Training at three levels and orientation workshops on revised MIS

Level of Training	No. of phases & days	No. of persons to be trained/ oriented	No. of batches	Cost estimated by State (Rs. Lakh)	Remarks
Level 1: Induction Training of AWWs	3 phases Ph-1: 1 day (No cost for Ph-1) Ph-2: 4 days Ph-3: 3 days Total: 8 days	38432 36772	1282 1226	38756000.00 37079500.00	Ref. Table 2
Level 2: Induction Training of Supervisors/select AWTC Instructors	6 days	1401 764	47 26	2139740.00 1118240.00	Ref. Table 3
Level 3: Induction Training of District Level Master Trainers	6 days (two batches 3 days per batch)	72	2	209760.0 1,79,760.00	Ref. Table 4
Level 2A: Orientation workshops for remaining DPOs/ACDPOs/CDPOs/MLTC/AWTC Instructors etc)	1 day	55	1	33360.00 ✓	Ref. Table 5
TOTAL				41138860.00	

384.1086

B. Status of Manpower positions with regards to MIS training

No. of State level Master Trainers (SLMTs): 6 (max 6-8) list to be attached)

Sl.No.	Functionaries	Sanctioned	In-position as on.....	No. of persons proposed for induction training
1	AWWs	38432	36772	36772
2	Supervisors	1344	707	707
2	CDPOs/ACDPOs	224	124	124
3	DPOs	24	24	24
4	MLTC Instructors	-	-	-
4	AWTC Instructors	57	57	57

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Table-2
Level 1 - Induction training of AWWs on revised MIS

- No. of trainees (AWWs): **38432** — 36772
- No. of batches: **1282** [Batch size: 25 or 30(max)] — 1226
- Total no. of days: **8**
- No. of trainers per batch: 2 Supervisors (total 1401 trainers)
- Non-residential
- Venue: Sector

Cost table

Sl. No.	Item of expenditure	Suggested Norms <i>(based on the existing GoI Guidelines for Induction Training of Supervisors, April 2009)</i>	Calculation	Total estimated cost (Rs. Lakh)
1	Food cost for trainees	@ Rs. 50/- per trainee per day	36772 $(38432) \times 50 \times 8$ days	15372800.00 14708800.00
2	TA to Trainees	@ Rs 50/- per trainee per day	$(38432) \times 50 \times 8$ days 36772	15372800.00 14708800.00
3	TA/Honorarium to Trainers	@ Rs. 2500 per batch <i>(all phases together)</i>	1226 $(1282) \times 2500$	3205000.00 3065000.00
4	Training Materials to each participant <i>(pen, pencil, folder, writing pad, etc)</i>	@ Rs. 75/- per trainee <i>(one time for all phases)</i>	36772 $(38432) \times 75$	2882400.00 2757900.00
5	Contingency	@ Rs. 1,500/- per batch <i>(all phases together)</i>	$(1282) \times 1500$ 1226	1923000.00 1839000.00
Total (Level -1)				38756000.00

✓ 3,70,79,500.00

Table-3
Level 2: Training of Trainers - Induction training of Supervisors (+ Select AWTC Instructors)

784 (707 LS + 57 AWTC)

- No. of trainees : **1401 (1344 LS and 57 AWTC instructor)**
- No. of batches: **47** [Batch size: 25 or 30 (max)]
- Total no. of days: **6** \rightarrow **26**
- No. of trainers per batch: **3 DLMFs**
- Residential
- Venue: Block level

Cost table

Sl. No.	Item of expenditure	Suggested Norms (based on the existing GoI Guidelines for Induction Training of Supervisors, April 2009)	Calculation	Total estimated cost (Rs. Lakh)
1	TA to Trainees*	@ Rs 200/- per trainee per phase	764 (1401) X 200 X 2 phases	560400.00 305600.00
2	Boarding & Lodging to trainees (**)	@ Rs. 120/- per trainee per day	764 (1401) X 120 X 6 days	1008720.00 550080.00
3	TA to Trainers (3) (*)	@ Rs 500/- per person per phase	86 (47) X 3 X 500 X 2 phases	141000.00 78000.00
4	Boarding & lodging of Trainers (**)	@ Rs. 120/- per day per person	26 (47) X 3 X 120 X 6 days	101520.00 56160.00
5	Training Materials to each participant (pen, pencil, folder, writing pad, User's manual etc)	@ Rs. 100/- per trainee (one time for 2 phases)	764 (1401) X 100	140100.00 76400.00
6	Contingency	@ Rs. 2,000/- per batch per phase	26 (47) X 2000 X 2 phases	188000.00 52000.00
Total (Level-2)				2139740.00

* As per entitlement or subject to actual whichever is less

** As per official entitlement

1,618,240.00

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Table-4
Level 3: Training of Trainers – Induction Training of District level Master Facilitators (DLMFs)

- Total no. of trainees (DLMFs) : **72 (24 DSWOs, 24 CDPOs & 24 supervisors)**
- No. of batches: **2 (12 district = 36 participants 1st batch 12=district =36 participants 2nd batch)**
- Total no. of days: 3 -3 days for two batches
- No. of trainers per batch: **6 SLMTs**
- Residential
- Venue: Division/District level

Cost table

Sl. No.	Item of expenditure	Suggested Norms <i>(based on the existing GoI Guidelines for Induction Training of Supervisors, April 2009)</i>	Calculation	Total estimated cost (Rs. Lakh)
1	TA to Trainees*	@ Rs 200/- per trainee per phase	72 X 200 X 2 phases	28800.00 ✓
2	Boarding & Lodging of trainees (**)	@ Rs. 120/- per trainee per day	72 X 120 X 6 days	51840.00 ✓
3	TA to Trainers (3) (*)	@ Rs 500/- per person per phase	6 X 6 X 500 X 2 phases	36000.00
4	Boarding & lodging of Trainers (**)	@ Rs. 120/- per day per person	6 X 6 X 120 X 6 days	25920.00
5	Training Materials to each participant (pen, pencil, folder, writing pad, Training Manual, spiral bound formats etc)	@ Rs. 100/- per trainee (one time for 2 phases)	72 X 100	7200.00 ✓
6	Contingency	@ Rs. 5,000/- per batch per phase	6 X 5000 X 2 phases	60000.00 ✓ 30,000.00
Total (Level-3)				209760.00

* As per entitlement or subject to actual whichever is less

** As per official entitlement

1,79,760.00

Table-5
Level 2A: 1-day Orientation Workshop on revised MIS

- Total no. of participants : ⁴⁸55 (24 DSWO, 24 CDPO and 7 state)
- No. of batches:
- Duration: 1 day
- No. of trainers per batch: ²6 SLMTs
- Non-Residential
- Venue: State HQs/Division/District level

Cost table

Sl. No.	Item of expenditure	Suggested Norms	Calculation	Total estimated cost (Rs. Lakh)
1	TA to participants (*)	@ Rs 200/- per trainee	48 X 200	9600.00 ✓
2	Lunch to participants	@ Rs. 120/-	48 X 120	5760.00 ✓
3	TA to Trainers (2) (*)	@ Rs 500/- per person	1 X 2 X 500	1000.00 ✓
4	Training Materials to each participant (pen, pencil, folder, writing pad, copies of spiral bound AWC Register formats, MPRs/ASRs, User's Manual, etc)	@ Rs. 250/- per participant	48 X 250	12,000.00 ✓
5	Contingency	@ Rs. 5,000/- per batch	1 X 5000	5000.00 ✓
Total (Level-2A)				33,360.00

* As per entitlement or subject to actual whichever is less