

**No.15-13/2012-WBP (Punjab)**  
**Government of India**  
**Ministry of Women & Child Development**  
**(ICDS APIP Cell)**

1<sup>st</sup> Floor, Hotel Janpath  
Janpath, New Delhi 110 001

*Dated: 15<sup>th</sup> November 2012*

**Subject: Review of ICDS Annual Programme Implementation Plan (APIP) for 2012-13: Minutes of the Meeting held on 6 November 2012 to discuss the State ICDS APIP with Govt. of Punjab - Reg.**

A copy of the minutes of the above cited meeting is enclosed herewith for information and necessary action.



(Dr. Saroj K Adhikari)  
*Asstt. Director*

*Tel/Fax: 011-2336 2376, 2336 8202*

To

- i. Principal Secretary, Department of Social Security & Women and Child Development, Government of Punjab, Mini Secretariat, Sector - 9, Chandigarh - 160 001.
- ii. Director (WCD), Deptt. of Social Security & Women & Child Dev., Govt. of Punjab, SCO No. 128-129, Sector 34C, Chandigarh - 160 017.

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- i. PPS to Secretary (WCD)
- ii. PPS to Addl. Secretary (NS)
- iii. PS to JS (S)
- iv. Dir (NIPCCD)
- v. DS (GL)
- vi. Dir (RK)
- vii. DS (HSN)
- viii. FNB
- ix. US (CD-I)/US (CD-II)/US (Trng)/Sr. Programmer (ME)

**Minutes of the meeting to discuss  
State ICDS Annual Programme Implementation Plan (APIP) for 2012-13  
with Government of Punjab held on 6 November 2012**

A meeting to discuss the State ICDS Annual Programme Implementation Plan (APIP) for 2012-13 submitted by Govt. of Punjab was held under the **Chairpersonship of Secretary, Ministry of Women and Child Development (MWCD), Govt of India (GoI) on 6 November 2012** (*Venue: Shastri Bhawan, Secretary's Chamber*). **Director, Department of Women and Child Development, Govt. of Punjab** made a PowerPoint presentation on the State's annual implementation plan for 2012-13 outlining the key programmatic issues relating to ICDS implementation. *List of participants is annexed.*

2. In the APIP document, the State Govt. has identified some of the key constraints in ICDS programme implementation such as insufficient AWC infrastructure; high supplementary nutrition cost; large number of vacancies in the Supervisory cadre resulting in weak monitoring of AWC activities; engagement of programme staff in non-ICDS work affecting proper supervision and monitoring; lack of capacity building at PRI level, etc. The APIP document has also highlighted some of the good practices to improve programme implementation, e.g., revamping the SNP component to provide better quality food supplements; development of total learning materials (TLMs) and a new curriculum for PSE; organizing *Kisan Melas* by KVKs to educate the women; introduction of an Integrated Financial Management (IFMS) for effective financial management through which budget is distributed online to the field functionaries; etc.

3. Following major issues emerged during the discussion:

- a) State has raised concern over the decreasing child sex ratio at 846 (per 1,000 males) as compared to the national average of 914. The State is looking at ways of addressing this issue.
- b) Except the newly sanctioned Attari project, all 154 sanctioned projects and 25,436 AWCs and 12220 mini-AWCs are operational in the State.
- c) It was noted that the State has insufficient AWC infrastructure wherein about 89% of AWCs are running from the community buildings viz., Panchayat, *dharamshalas*, and *gurdwaras*. Although these buildings have dedicated rooms to run AWCs but they do not have independent toilets. The State is taking funds from NABARD for construction of own buildings and is coordinating with Total Sanitation Campaign to build toilets in existing AWC buildings. In 2011-12, the State Govt. had allocated Rs. 10 crore for construction of AWC buildings, however, only Rs. 1.6 crore could be utilised. An amount of Rs. 14.00 Cr. has been earmarked for the current financial year 2012-13 for construction of AWCs buildings and for providing basic amenities in the AWCs. It was suggested that the State may continue taking measures to

improve the AWC infrastructure in convergence with other programmes, especially with water and sanitation to provide these facilities to AWCs. A complete list of AWCs giving details of its existing infrastructure status, provision of potable water and sanitation facilities may be prepared on priority and the same be shared with the Deptt of Water Supply, Ministry of Drinking Water Supply and Sanitation and MWCD, Govt. of India and also be uploaded on the website.

- d) It was noted with concern that large vacancies exist at the field level with 30% vacancies of CDPOs and 44% vacancies for Supervisors. The State aims to fill up these vacancies and has proposed for promoting AWWs to Supervisors, though many of these cases have run into litigations. State is working to resolve this issue at the earliest.
- e) It was noted that the State's promotion policy for CDPOs, Supervisors and AWWs is at variance with the GoI guidelines. 50% CDPOs are selected through direct recruitment and 50% through promotion from amongst Supervisors. But in respect of AWWs and Supervisors, 75% are recruited through promotion. The State was suggested to relook into this matter as there seems to have problem in promoting the functionaries, and also to ensure that due care is taken while promoting the less qualified functionaries which may compromise quality in programme management, monitoring and service deliveries.
- f) The State is in the process of revamping its SNP component under which it has introduced distribution of SNP through SHGs; introduction of new recipes to make SNP more attractive; and setting up food manufacturing units in each village. The State aims to ensure full transparency, where the ownership of effective delivery of SNP will rest with the SHGs. There was also concern raised over the State's plan to provide ready to eat food under Hot Cooked Meal as it will not fulfil the calorific norms and provide the nutritional value. It was requested to revisit this mechanism and take appropriate measures by the State. State was requested to upload weekly/daily SNP menus/recipes on its website for wider dissemination to general public.
- g) State has only 37% AWCs with functional baby weighing scales. It was suggested that the State may procure weighing scales within this year using all available savings under ICDS (General).
- h) State has introduced PSE elementary curriculum and is providing special learning kits (TLMs). It was requested to the State to send a copy of these materials to NIPCCD, New Delhi.
- i) It was agreed to issue clarification on the guidelines on provision of rent for AWCs located in urban areas (notified towns/cities).

- j) The State Govt. requested for additional funds for wall painting of all AWC buildings (@Rs. 3000 per AWC) and providing the baby chairs and tables (@Rs. 400 per AWC) to each of the AWC children. It was informed that under the current norms such provisions are not available; however, the State may leverage funds from its own resources/CSR and if necessary, may propose some of these items under innovation or under the head of improvement/up gradation/ maintenance of AWCs in the next year's APIP.
- k) The State has constituted 5-tier Monitoring & Review Committee in August 2011, as per GoI guidelines. It was suggested that the State may ensure regular meetings of these committees and consolidated report may be sent to the GoI.
- l) The State Govt. was informed about the issuance of guidelines on strengthening and restructuring of ICDS by GoI recently and was requested to take necessary measures to implement the revised norms in respect of various existing items of expenditure from current year itself. All other new interventions/activities may be included in next year's APIP.

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**Annex: List of Participants**

**Ministry of Women and Child Development, Govt of India**

- 1) Shri Prem Narain, Secretary (WCD)
- 2) Shri Nilanjan Sanyal, Addl. Secretary
- 3) Dr. Shreeranjana, Joint Secretary (ICDS)
- 4) Dr. Dinesh Paul, Director (NIPCCD)
- 5) Shri Gulshan Lal, Dy. Secretary
- 6) Shri Rakesh Kumar, Director
- 7) Dr. Saroj K. Adhikari, Asstt. Director
- 8) Shri Mrinmoy Thakur, Consultant
- 9) Ms. Nidhi Dhingra, Consultant

**Department of Women and Child Development, Govt. of Punjab**

Shri Gurkirat Kirpal Singh, Director