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Office of the Director ICDS, Uttarakhand
Near Nanda ki Chowki, Sudhowala, Vikasnagar Road,
Dehradun



No. 152-53/MIS Trainings/2013-14,

Dated: April 09, 2013

From,

Director,
ICDS
Uttarakhand, Dehradun

Speed Post

To,

Dr. S. K. Adhikari,
Assistant Director,
Ministry of Women & Child Development,
Government of India,
Janpath Hotel, Janpath, New Delhi.

Subject: Revised Programme under MIS trainings.

Sir,

Please refer to our Training Programme under revised MIS sent to you vide letter no. 4375-76/MIS-2187/2012-13 dated March 8, 2013. We are submitting the revised Programme as per the latest guidelines issued by Government of India. The summary of the Programme is as follows:-

Level of Training	No. of phases & days	No. of persons to be trained	No. of batches	Cost estimated (Rs. Lakh)
Level 1: Induction Training of AWWs	4 phases Ph-1: 1 day (No cost for Ph-1) Ph-2: 4 days Ph-3: 2 days Ph-4: 2 days Total: 8 days	18393	735 (batch size:25)	190.34
Level 2: Induction Training of Supervisors/select AWTC Instructors	2 phases Ph-1: 4 days Ph-2: 2 days	500	20 (batch size: 25)	7.922 7.532
Level 3: Induction Training of District Level Master Trainers	2 phase Ph-1: 4 days Ph-2: 2 days	50	2 (batch size: 25)	0.92 .813
Level 2A: Orientation workshops for remaining DPOs/ CDPOs/ AWTC etc)	1 day	40	01 (batch size:40)	0.29
TOTAL				199.472

You are requested to kindly approve the Training Programme. The cost norms for food cost of anganwadi workers is too low hence it may be upgraded to Rs. 120/- from Rs. 50/-.

Enclosed- As above.

Yours Sincerely,

(C. S. Npalchayal)

Director

Copy to: Principal Secretary, Women and Child Development Department, Uttarakhand.

Director

[Handwritten Signature]
18/4/2013

199.971

Supplementary STRAP 2013-14 in respect of Induction Training on Revised MIS in ICDS

Name of the State: *UTTARAKHAND*

A. Summary of requirement of budgets

Table 1: Summary of budgetary requirement for Induction Training at three levels and orientation workshops on revised MIS

Level of Training	No. of phases & days	No. of persons to be trained/ oriented	No. of batches	Cost estimated by State (Rs. Lakh)	Remarks
Level 1: Induction Training of AWWs	4 phases Ph-1: 1 day (No cost for Ph-1) Ph-2: 4 days Ph-3: 2 days Ph-4: 2 days Total: 8 days	18393	735 (batch size:25)	190.34 ✓	Ref. Table 2
Level 2: Induction Training of Supervisors/select AWTC Instructors	2 phases Ph-1: 4 days Ph-2: 2 days	500	20 (batch size:25)	7.922 <i>7.532</i>	Ref. Table 3
Level 3: Induction Training of District Level Master Trainers	2 phase Ph-1: 4 days Ph-2: 2 days	50	2 (batch size: 25)	0.92 <i>0.813</i>	Ref. Table 4
Level 2A: Orientation workshops for remaining DPOs/ ACDPOs/CDPOs/ MLTC/AWTC Instructors etc)	1 day	40	01 (batch size:40)	0.29 ✓	Ref. Table 5
TOTAL				199.472	

B. Status of Manpower positions with regards to MIS training *198.971*

No. of State level Master Trainers (SLMTs): 06 (max 6-8) list to be attached)

Sl.No.	Functionaries	Sanctioned	In-position as on.....	No. of persons proposed for induction training
1	AWWs & mini AWWs	20067	18393	18393 ✓
2	Supervisors	597	494	494 ✓
2	CDPOs/ACDPOs	105	57	57 ✓
3	DPOs	13	08	08 ✓
4	MLTC Instructors	0	0	0 ✓
4	AWTC Instructors	18	18	18 ✓

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Table-2
Level 1 - Induction training of AWWs on revised MIS

- No. of trainees (AWWs): **18393**
- No. of batches: **735** [Batch size: 25]
- Total no. of days: **8**
- No. of phases: 4 [Ph-1, 1 day, no cost; Ph-2: 4 days; Ph-3: 2 days; Ph-4: 2 days]
- No. of trainers per batch: 2 Supervisors
- Non-residential
- Venue: Sector

Cost table

Sl. No.	Item of expenditure	Suggested Norms <i>(based on the existing GoI Guidelines for Induction Training of Supervisors, April 2009)</i>	Calculation	Total estimated cost (Rs. Lakh)
1	Food cost for trainees	@ Rs. 50/- per trainee per day	18393 X 50 X 8 days	7357200.00
2	TA to Trainees	@ Rs 50/- per trainee per day	18393 X 50 X 8 days	7357200.00
3	TA/Honorarium to Trainers	@ Rs. 2500 per batch (all phases together)	735 X 2500	1837500.00
4	Training Materials to each participant (pen, pencil, folder, writing pad, etc)	@ Rs. 75/- per trainee (one time for all phases)	18393 X 75	1379475.00
5	Contingency	@ Rs. 1,500/- per batch (all phases together)	735 X 1500	1102500.00
Total (Level -1)				1,90,33,875.00

Table-3
Level 2: Training of Trainers - Induction training of Supervisors (+ Select AWTC Instructors)

- No. of trainees : **500**
- No. of batches: **20** [Batch size: 25]
- Total no. of days: **6**
- No. of phases: 2 [Ph-1: 4 days; Ph-2: 2 days]
- No. of trainers per batch: **3 DLMFs**
- Residential
- Venue: Block level

Cost table

Sl. No.	Item of expenditure	Suggested Norms <i>(based on the existing GoI Guidelines for Induction Training of Supervisors, April 2009)</i>	Calculation	Total estimated cost (Rs. Lakh)
1	TA to Trainees*	@ Rs 200/- per trainee per phase	500 X 200 X 2 phases	200000.00
2	Boarding & Lodging to trainees (**)	@ Rs. 120/- per trainee per day	500 X 120 X 6 days	360000.00
3	TA to Trainers (3) (*)	@ Rs 500/- per person per phase	20 X 3 X 500 X 2 phases	60000.00
4	Boarding & lodging of Trainers (**)	@ Rs. 120/- per day per person	20 X 3 X 120 X 6 days	42200.00
5	Training Materials to each participant <i>(pen, pencil, folder, writing pad, User's manual etc)</i>	@ Rs. 100/- per trainee <i>(one time for 2 phases)</i>	500 X 100	50000.00
6	Contingency	@ Rs. 2,000/- per batch per phase	20 X 2000 X 2 phases	80000.00
Total (Level-2)				7,92,200.00

43200.00

40000.00

* As per entitlement or subject to actual whichever is less
** As per official entitlement

7,53,200.00

50

Table-4
Level 3: Training of Trainers – Induction Training of District level Master Facilitators (DLMFs)

- Total no. of trainees (DLMFs) : **50**
- No. of batches: **2** [Batch size: 25 or 30 (max)]
- Total no. of days: **6**
- No. of phases: 2 [Ph-1: 4 days; Ph-2: 2 days]
- No. of trainers per batch: **3 SLMTs**
- Residential
- Venue: Division/District level

Cost table

Sl. No.	Item of expenditure	Suggested Norms (based on the existing GoI Guidelines for Induction Training of Supervisors, April 2009)	Calculation	Total estimated cost (Rs. Lakh)
1	TA to Trainees*	@ Rs 200/- per trainee per phase	50 X 200 X 2 phases	20000.00
2	Boarding & Lodging of trainees (**)	@ Rs. 120/- per trainee per day	50 X 120 X 6 days	36000.00
3	TA to Trainers (3) (*)	@ Rs 500/- per person per phase	2 X 3 X 500 X 2 phases	6000.00
4	Boarding & lodging of Trainers (**)	@ Rs. 120/- per day per person	2 X 3 X 120 X 6 days	4320.00
5	Training Materials to each participant (pen, pencil, folder, writing pad, Training Manual, spiral bound formats etc)	@ Rs. 100/- per trainee (one time for 2 phases)	50 X 100	5000.00
6	Contingency	@ Rs. 5,000/- per batch per phase	2 X 5000 X 2 phases	20000.00
Total (Level-3)				91,320.00

* As per entitlement or subject to actual whichever is less

** As per official entitlement

81,320.00

10000.00

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Table-5
Level 2A: 1-day Orientation Workshop on revised MIS

- Total no. of participants : **40**
- No. of batches: **1** [Batch size: 40]
- Duration: 1 day
- No. of trainers per batch: **2 SLMTs**
- Non-Residential
- Venue: State HQs/Division/District level

Cost table

Sl. No.	Item of expenditure	Suggested Norms	Calculation	Total estimated cost (Rs. Lakh)
1	TA to participants (*)	@ Rs 200/- per trainee	40 X 200	8000.00
2	Lunch to participants	@ Rs. 120/-	40 X 120	4800.00
3	TA to Trainers (2) (*)	@ Rs 500/- per person	1 X 2 X 500	1000.00
4	Training Materials to each participant (pen, pencil, folder, writing pad, copies of spiral bound AWC Register formats, MPRs/ASRs, User's Manual, etc)	@ Rs. 250/- per participant	40 X 250	10000.00
5	Contingency	@ Rs. 5,000/- per batch	1 X 5000	5000.00
Total (Level-2A)				28,800.00

* As per entitlement or subject to actual whichever is less