

S.No. 21(R)

To Process
By e-mail/Post/Fax

Government of Odisha
Women & Child Development Department

Letter No. 15650 /WCD-Dated the 06/08/2013
WCD-Monitoring-Misc(Roll Out)-0006/2012

15

From

Smt. Aswathy.S, IAS
Director, Social Welfare

To

Shri Rajesh Sharma
Under Secretary (Training)
ICDS Training Unit,
Ministry of Women & Child Development,
Govt. of India,
1st Floor, Janpath Hotel,
Janpath, New Delhi-110 001

Sub: Induction Training Plan for Roll Out of Revised MIS in the State of Odisha-Submission of Proposal-Regarding

- Ref: 1. Lr. No. 4-1/2012-ME of MWCD, GoI dated 28 March, 2012
2. Lr. No. 4-1/2012-ME of MWCD, GoI dated 2nd May 2012
(Release of Print-ready formats)
3. Lr. No. 4-1/2012-ME of MWCD, GoI dated 28 August, 2012
(Guidelines for Induction Training of ICDS Functionaries)

Sir,

With reference to the aforesaid subject, I am directed to inform you that after receipt of the State-specific print-ready MIS Formats from the Government of India, the Process of Printing of the same (AWC Registers & Reports) has been initiated as per the GoI Guidelines and Technical Specifications and is expected to be completed by 15th July, 2013(date).

As part of the Roll-Out Process and as per the GoI Guidelines dated 28 August 2012, a State-wide Training Action Plan for Induction Training of ICDS functionaries on Revised MIS at three levels along with 1-day Orientation Workshop has been prepared for a total estimated cost of Rs.8, 64, 01,730. 00 and is enclosed herewith for your appraisal. As advised, we have used the existing norms of Induction Training of AWWs, Supervisors and CDPOs respectively for Level 1,2 and 3 training on revised MIS.

I request you to kindly approve the Induction Training Action Plan for Revised MIS as part of the overall State Training Action Plan, 2013-14 which has already been submitted to you vide this Department Letter No. 11377 dt. 29.05.2012. Further a sum of Rs. 7, 77, 61, 557. 00 (on 90:10 basis of the above requirement, i.e., Rs. 8, 64, 01, 73) may be released at the earliest so as to complete the Induction Training and Roll-Out of Revised MIS in the State.

Yours faithfully,

Encl: As above

[Signature]
24/5/13
Director, Social Welfare

Contd.....

Memo No. 15651 //P.2// Date 6.8.13

Copy forwarded to the P.S to the Commissioner-cum-Secretary, DWCD/ P.S to the Director, Social Welfare, DWCD for information of Commissioner-cum-Secretary & Director, Social Welfare.

Memo No. 15652 Date 6.8.13
[Signature]
Director, Social Welfare

Copy forwarded to Dr. Saroj K. Adhikari, Assistant Director (MIS), Ministry of WCD, Govt. of India, 1st Floor, Janpath Hotel, Janpath, New Delhi-110 001 for information & necessary follow up action.

Memo No. 15653 Date 6.8.13
[Signature]
Director, Social Welfare

Copy forwarded to Mrs. Birajlaxmi Sarangi, Sector Lead, Nutrition & Convergence, TMST, Bhubaneswar/ Mr. Jeetendra Patnaik, M & E Specialist, TMST, Bhubaneswar for information and follow up action.

[Signature]
Director, Social Welfare

ODISHA					
Summary of Budgetary Requirement for Induction Training at three levels & Orientation Workshop on Revised MIS					
Level of Training	No of Phases & Days	No of persons to be Trained/ Oriented	No of Batches	Cost estimation of the State (in Rs.)	Remarks
Induction Training of AWWs	4 Phases: Ph1 - 1 day, (No Cost for Ph-1), Ph2 - 4 days, Ph3 : 2 days, Ph 4: 2 Days Total: 8 days	66818	2673	8,25,21,350.00 6,91,57,750.00	Ref: Table-2
Induction Training of Supervisors, CDPOs and AWTC Instructress	2 Phases Ph1 - 4 days, Ph2 - 2 days Total: 6 days	1949	80	29,50,580.00	Ref: Table-3
Training of Trainers - Zonal Level / District Level Master Facilitators (DLMFs)	2 Phases Ph1 - 4 days, Ph2 - 2 days Total: 6 days	479 80	17 ³	8,52,500.00 1,44,100.00	Ref: Table-4
Training of Trainers - State Level Master Trainers-(SLMTs)	1 Phase Ph1 - 4 day, Total: 4 days	X	1	X 54,200.00	Ref: Table-6
Orientation Workshop on Revised MIS	1 Phase Ph1 - 1 day, Total: 1 days	30	1	23,100.00	Ref: Table-5
TOTAL				8,64,01,730.00	
State Share (@ 10% of Total Budget required)				86,40,173.00	
Center Share (@ 90% of Total Budget required)				7,77,61,557.00	

Rs 722,75,530.00

722.755 (lakh)

Level - 1

18

Table-2
Induction Training of AWWs on Revised MIS

A	No of Trainees (AWWs)	66818 ✓
B	No of Batches (Batch Size 25 or 30 (max) - 25	2673 ✓
	Total No of days :	8 ✓
	No of Phases (Ph1 - 1 day, No Cost, Ph2 - 4 days, Ph3 : 2 days, Ph 4: 2 Days)	4 ✓
	No of Trainers Per Batch (Supervisor) :	2 ✓
	Non- Residential	
	Venue :	Sector

Cost Table

Sl. No.	Item of Expenditure	Suggested Norms (Rupees per trainee per day)	Calculation	Total Estimated cost (in Rs.)
1	Food Cost for Trainees	75.50	66818 X 50 X 8 days	2,67,27,200.00 4,00,90,800.00
2	TA to Trainees	50	66818 X 50 X 8 days	2,67,27,200.00 ✓
3	TA/ Honaririum to Trainer	2500	2500 X 2673 Batches	66,82,500.00 ✓
4	Training Materials to each Participants (Pen, Pencil, Folder, Writing Pad etc.)	75	66818 X 75	50,11,350.00 ✓
5	Contingency (All three phases)	1500	1500 X 2673 Batches	40,09,500.00 ✓
Total :				8,25,21,350.00

Rs. 69,57,750.00

69.577 (Lacs)

Table-3 Induction Training of Supervisors, CDPOs and AWTC Instructors		
A	No of Trainees (CDPOs 247 + Supervisors, 1640 + AWTC, 62)	1949 ✓
B	No of Batches (Batch Size 25 or 30 (max)) -25	80 ✓
	Total No of days :	6 ✓
	No of Phases (Ph1 - 4 days, Ph2 - 2 days]	2 ✓
	No of Trainers Per Batch :3 DLMFs	3 ✓
	Residential	
	Venue :	District Level

Cost Table

Sl. No.	Item of Expenditure	Suggested Norms (Rupees per trainee per day)	Calculation	Total Estimated Cost (in Rs.)
1	TA to Trainees	200	1949 X 200 X 2 Phases	779600 ✓
2	Boarding & Lodging of Trainees	120	1949 X 120 X 6 days	1403280 ✓
3	TA to Trainers	500	80 batches X 3 X 500 X 2 Phases	240000 ✓
4	Boarding & Lodging of Trainers	120	80 batches X 3 X 120 X 6 days	172800 ✓
5	Training Materials to each Participant (Pen, Pencil, Folder, Writing Pad, User's Manual etc.)	100	1949 X 100	194900 ✓
6	Contingency (Two Phases together)	2000	80 Batches X 2000	160000 ✓
Total :				29,50,580.00 ✓

29.505 (Lakh)

Level-3

20

Table-4 Training of Trainers - Zonal Level / District Level Master Facilitators (DLMFS)		
A	No of Trainees (Selected DLMFs)	479
B	No of Batches (Batch Size 25 or 30 (max))	17
	Total No of days : 6	6 ✓
	No of Phases (Ph1 - 4 days, Ph2 - 2 days)	2 ✓
	No of Trainers Per Batch: (SLMT)	3 ✓
	Residential	
	Venue :	Zonal / District Level

80

3

Cost Table

Sl. No.	Item of Expenditure	Suggested Norms (Rupees per trainee per day)	Calculation	Total Estimated Cost (in Rs.)
1	TA to Trainees	200	⁸⁰ 479 X 200 X 2 Phases	191600
2	Boarding & Lodging of Trainees	150	⁸⁰ 479 X 150 X 6 days	431100
3	TA to Trainers	500	³ 17 batches X 3 X 500 X 2 Phases	51000
4	Boarding & Lodging of Trainers	150	³ 17 batches X 3 X 150 X 6 days	45900
5	Training Materials to each Participants (Pen, Pencil, Folder, Writing Pad, Training Manual, Spiral Bound Formats etc.)	100	⁸⁰ 479 X 100	47900
6	Contingency (Two Phases together)	5000	³ 17 Batches X 5000	85000
Total :				8,52,500.00

32000.00

72000.00

9000.00

8100.00

8000.00

15000.00

Rs. 1,44,100.00

1.441 (Rupees)

Table-5
Orientation Workshop on Revised MIS

A	No of Trainees	30 ✓
B	No of Batches ³⁰ (Batch Size: upto 40)	1 ✓
	Total No of days :	1
	No of Trainers Per Batch: (SLMT)	2
	Non-Residential	
	Venue :	State HQs/ Division / District Level

Cost Table

Sl. No.	Item of Expenditure	Suggested Norms (Rupees per trainee per day)	Calculation	Total Estimated Cost (in Rs.)
1	TA to Participants	200	30 X 200	6000 ✓
2	Lunch to participants	120	30 x 120	3600 ✓
3	TA to Trainers(2)	500	1 x 2 X 500	1000 ✓
4	Training Materials to each Participants (Pen, Pencil, Folder, Writing Pad, copies of spiral bound AWC Register formats, MPRs/ASRs, User's Manual etc.)	250	30 X 250	7500 ✓
5	Contingency	5000	1 Batches X 5000	5000 ✓
Total :				23,100.00 ✓

0.231/2026

The SLMTs training has been
Completed at Shubaneswar during
14-16 May, 2013

(22)

Not
allowed

Table-6 Training of Trainers - State Level Master Trainers (SLMTs)		
A	No of Trainees	18
B	No of Batches	1
	Total No of days :	4
	No of Trainers Per Batch: (SLMT)	3
	Residential	
	Venue :	State HQs

Cost Table				
Sl No	Item of Expenditure	Suggested Norms	Calculation	Total Estimated Cost (in Rs.)
1	Fooding to participants	300	18 x 300 x 4	21600
2	TA to Trainers(2)	500	1 x 3 X 500	1500
3	Training Materials to each Participants (Pen, Pencil, Folder, Writing Pad, copies of spiral bound AWC Register formats, MPRs/ASRs, User's Manual etc.)	250	18 X 250	4500
4	Lodging for participants	300	18 x 300 x 4	21600
5	Contingency	5000	1 Batches X 5000	5000
Total :				54,200.00