

S No. 4 (R)

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IMMEDIATE

**No.D.12011/14/2013-SWD
GOVERNMENT OF MIZORAM
SOCIAL WELFARE DEPARTMENT**

Secretariat Annexe-II,
Treasury Square, Aizawl - 796001
Dated Aizawl, the 19th June, 2013

To

✓ Smt. Saroj Adhikari, Ph.D,
Assistant Director (WB Project/M&E),
ICDS,
Ministry of Women & Child Development,
Government of India,
1st Floor, Janpath Hotel,
New Delhi – 110001.

Subj. : Requirement of fund for Induction Training of Revised MIS in ICDS for all levels amounting to Rs. 93.92 lakhs.

Ref: E-mail dated 04.08.2012.

Madam,

I am directed to inform you that a full set of Anganwadi Register as specified by Government of India has already been sent to Ministry of Women & Child Development, Government of India by Director, Social Welfare Department and was delivered on 08.06.2013 at 16:45 hrs. In this connection, I am directed to submit herewith Induction Training Plan on Revised MIS in ICDS for all levels and the proposed expenditure thereof amounting to Rs.93.92 lakhs for favour of approval and sanction of the required fund.

The expenditure may be met under the Head –

2235	-	Social Security & Welfare
02	-	Social Welfare
01	-	Direction & Administration
00		
50	-	O.C.

Yours faithfully

- Encl: 1) E-mail dated 04.08.2012
2) One full set of Demo Register
Of Anganwadi Centre**

(ZAIHMINGSHANGI)

Under Secretary to the Govt. of Mizoram,
Social Welfare Department

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Memo No. D.12011/14/2013-SWD
Copy to:

: Dated Aizawl, the 19th June, 2013.

The Director, Social Welfare Department for information with reference to the letter No.D.12011/1/2012-DTE(ICDS) dated 04.06.2013.

Under Secretary to the Govt. of Mizoram,
Social Welfare Department

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INDUCTION TRAINING PLAN IN REVISED MIS IN ICDS
(as part of State Training Action Plan 2013-14)

NAME OF THE STATE: MIZORAM

A. SUMMARY OF REQUIREMENT IF BUDGETS

Table 1: Summary of Budgetary requirement for Induction Training at three levels and orientation workshops on revised MIS

Level Training	No. of phases & days	No. of persons to be trained/oriented	No. of batches	Cost estimated by State (Rs. Lakhs)	Remarks
Level 1: Induction Training of Anganwadi Workers	4 PHASES	1980	79	89.50 ✓	
	Ph-1 : 1 day				
	Ph-2 : 4 days				
	Ph-3 : 2 days				
	Ph-4 : 2 days				
Total : 8 days					
Level 2: Induction Training of Supervisors/ select Anganwadi Training Centre Instructress	2 PHASES	105	2	2.38 ✓	
	Ph-1 : 4 days				
	Ph-2 : 2 days				
Level 3: Induction Training of District Level Master Trainers	2 PHASES	79	2	2.04 ✓	
	Ph-1 : 4 days				
	Ph-2 : 2 days				
Level 2 A: Orientation Workshops for remaining DPOs/ ACDPOs/ CDPOs/ MLTC/ AWTC Instruction etc.	1				
TOTAL:				93.92 ✓	

B. STATUS OF MANPOWER POSITIONS WITH REGARD TO MIS TRAINING.

No. of State Level Master Trainers (SLMTs):..... (max 6 – 8) list attached

Sl. No	Functionaries	Sanctioned	In-position as on...	No. of persons proposed for induction training
1	Anganwadi Workers	1980	1980	1980
2	Supervisors	120	102	102
3	CDPOs/ACDPOs	27	27	27
4	DPOs	3	3	3
5	Inspector of Statistics	50	12	12
6	Anganwadi Training Centre Instructors	3	3	3

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Table - 2

Level 1 - Induction training of AWWs on revised MIS

Sl. No	Items of expenditure	Justifications	Details	Calculation	Total
1	(a) Local conveyance charges	This is for 545 AWWs residing within the Project Headquarter	@ Rs 100/- for 545 AWWs for 8 days	545 x 100 x 8	Rs. 4,36,000.00 ✓
	(b) Conveyance charge for AWWs located in difficult areas	This is for the remaining 1435 AWWs who have to come to the circle headquarters	@ Rs. 600/- per AWW per phase for 1435 AWWs for 3 phases	1435 x 6 x 3 1435 x 600 x 3	Rs. 25,83,000.00 ✓
2	Cost of fooding	Fooding as such had to be included for those residing outside Project Headquarter. However lodging will be free as per the custom of the people	@ Rs. 200/- per days for 1435 AWWs for 8 days	1435 x 200 x 8	Rs. 22,96,000.00 ✓
3	Honorarium to Trainers		Rs. 2500/- per batch	79 x 2500	Rs. 1,97,500.00 ✓
4	Training Materials to each participant (pen, pencil, folder, writing pad, etc.)		Rs. 75/- per trainee	1980 AWWs + 49DLMFs = 2029 x 75	Rs. 1,52,175.00 ✓
5	Contingency		Rs. 1500/- per batch	79 x 1500	Rs. 1,18,500.00 ✓
6	Refreshment of AWWs		@ Rs. 50 x 8days x 1980 x AWWs + 49 DLMFs = 2029	2029 x 50 x 8	Rs. 8,11,600.00 ✓
7	Printing of complete set of MIS Registers & formats, User's Manual, facilitator's manual, Flex sheet and Demo Map (detail rates & no. of copies		Details enclosed. Rate is as per Govt. of Mizoram approved rates		Rs. 23,54,950.00 ✓
TOTAL					Rs. 89,49,725.00

(Rupees Eighty Nine Lakhs Forty Thousand Seven Hundred Twenty Five) Only

AWW - 545 + 1435 - 1980
Batch - 79 (Batch Size - 25)

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Table - 3

Level 2 - Training of Trainers- Induction training of Supervisors (+ Select AWTC Instructors)

1. No. of Trainees (AWWs) : 105
 2. No. of batches : 2 (Batch Size - 52)
 3. Total No. of days : 6 days ✓
 4. No. of Phases : 2 Phs = 6 days
 (1 Ph - 4 days) ✓
 (2 Ph - 2 days) ✓
 5. No. of Trainers per batch : 3 DLMFs ✓
 6. Residential
 7. Venue : Block (Project) Level

COST TABLE

Sl. No	Items of expenditure	Suggested Norms (based on the existing GoI Guidelines for Induction Training of AWWs, April 2009	Calculation	Total estimated cost (Rs.)
1	T.A to Trainees *	@ Rs 500/- per trainee per phase	105 x 500 x 2	1,05,000 ✓
2	Boarding & Lodging to trainees(**)	@ Rs 120/- per trainee per day	105 x 120 x 6	75,600 ✓
3	T.A to Trainers(3) (*)	@ Rs 500/- per person per phase	2 x 3 x 500 x 2	6,000 ✓
4	Boarding & Lodging of Trainers (**)	@ Rs 120/- per person per day	2 x 3 x 120 x 6	4,320 ✓
5	Training Materials to each participant (pen, pencil, folder, writing pad, User's manual, etc.)	@ Rs 100/- per trainee(one time for 2 phases)	105 x 100	10,500 ✓
6	Contingency	@ Rs 2,000/- per batch (2 phases together)	2 x 2000	4,000 ✓
7	Refreshment of Trainees & Trainers	@ Rs 50/- per trainee & trainer	50 x 6 x 105+ SLMT	32,400 ✓
TOTAL				2,37,820.00

Table - 4

Level 3 – Training of Trainers- Induction training of District Level Master Facilitators (DLMFs)

1. Total no. of Trainees (DLMFs) : 79 (each Districts) ✓
 2. No. of batches : 2 (39) ✓
 3. Total no. of days : 6 days ✓
 4. No. of Phases : 2 Phases ✓
 (Ph – I – 4 days) ✓
 (Ph – II – 2 days) ✓
 5. No. of Trainers per batch : 3 SLMTS ✓
 6. Residential :
 7. Venue : Division/ District Level.

COST TABLE

Sl. No	Items of expenditure	Suggested Norms (based on the existing GoI Guidelines for Induction Training of AWWs, April 2009	Calculation	Total estimated cost (Rs.)
1	T.A to Trainees *	@ Rs 500/- per trainee per phase	79 x 500 x 2phs	79,000/- ✓
2	Boarding & Lodging to trainees(**)	@ Rs 150/- per trainee per day	79 x 150 x 6days	71,100/- ✓
3	T.A to Trainers(3) (*)	@ Rs 500/- per person per phase	2 x 3 x 500 x 2phs	6,000/- ✓
4	Boarding & Lodging of Trainers (**)	@ Rs 150/- per day per person	2 x 3 x 150 x 6days	5,400/- ✓
5	Training Materials to each participant (pen, pencil, folder, writing pad, User's manual, etc.)	@ Rs 100/- per trainee(one time for 2 phases)	79 x 100	7,900/- ✓
6	Contingency	@ Rs 5,000/- per batch (2 phases together)	2 x 5000	10,000/- ✓
7	Refreshment of Trainees & Trainers	@ Rs 50/- per person	50 x 79DLMFs + 3SLMT x 6 days	24,600/- ✓
TOTAL				2,04,000.00

✓