

DELHI (To Process)

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT

GOVT. OF N.C.T OF DELHI

1- CANNING LANE ; K.G MARG, NEW DELHI - 1

70/c (20)

To - P. NO 76 (357) / DW CD / 1 CD / 2013-14 / 3856-58

Shri Rajesh Sharma,
Under Secretary (Training),
ICDS Training Unit,
Ministry of Women and Child Development,
Govt. of India,
1st Floor, Janpath Hotel,
Janpath, New Delhi-110001

Dated: 8 MAY 2013

Sub:- Supplementary STRAP for 2013-14 in respect of Induction Training on revised MIS in the State of DELHI - Submission of proposal - Regarding

Sir,

- Ref.** 1. Lr. No. 4-1/2012-ME of MWCD, GoI dated 10th May'12 (Release of Print-ready formats in Hindi Language)
2. Lr. No. 4-1/2012-ME of MWCD, GoI dated 28 August 2012 (Guidelines for Induction Training of ICDS Functionaries)

With ref. to the aforesaid subject it is submitted that the process of printing of revised MIS formats (AWC registers and Reports) has been initiated by the Department and it is expected that the printing will be started soon/completed by **Printing Tender not yet to be finalized**

As per the GoI guidelines dated 28 Aug 2012, a supplementary training action plan for induction training of ICDS functionaries on revised MIS at three levels along with 1-day orientation workshop has been prepared for a total estimated cost of **Rs. 11873693** (lakh) and is enclosed herewith for approval. As advised, we have used the existing norms of Induction Training of AWWs, Supervisors and CDPOs respectively for Level 1, 2 and 3 training on revised MIS.

I request you to kindly approve the supplementary STRAP for 2013-14 for an amount of ~~approx. 2. crore~~ and also release the budget at the earliest, so as to complete the induction training and roll-out of revised MIS in a time bound manner.

Yours faithfully,

At
(SAVITA)

DEPUTY DIRECTOR (ICDS)

Encl: As above.

Copy: P. NO, 76 (357) / DW CD / 1 CD / 2013-14 / 3856-58 Dated: 8 MAY 2013

1. Dr. Saroj K. Adhikari, Asstt. Director (MIS), Ministry of WCD, Govt of India, 1st Floor, Janpath Hotel, Janpath, New Delhi 110 001 - with a request to organize training of the State level master Trainers (SLMTs)

At
PA to Director, DWCD, 1-Canning Lane; K.G. Marg, New Delhi - 110001.

At
(SAVITA)

DEPUTY DIRECTOR (ICDS)

69/21

**Supplementary STRAP 2013-14 in respect of Induction Training on Revised MIS
in ICDS**

Name of the State: DELHI

A. Summary of requirement of budgets

Table 1: Summary of budgetary requirement for Induction Training at three levels and orientation workshops on revised MIS

Level of Training	No. of phases & days	No. of persons to be trained/oriented	No. of batches	Cost estimated by State (Rs. Lakh)	Remarks
Level 1: Induction Training of AWWs	4 phases Ph-1: 1 day (No cost for Ph-1) Ph-2: 4 days Ph-3: 2 days Ph-4: 2 days Total: 8 days	10874	(batch size 25)	11254750 11255 (Lakh)	Ref. Table 2
Level 2: Induction Training of Supervisors/select AWTC Instructors	2 phases Ph-1: 4 days Ph-2: 2 days	347(Sup.) + 10(AWTC Ins.) = 357	(batch size: 25)	542940 5.43 (Lakh)	Ref. Table 3
Level 3: Induction Training of District Level Master Trainers	2 phase Ph-1: 4 days Ph-2: 2 days	39	(batch size: 20)	76000 1.76 Lakh	Ref. Table 4
Level 2A: Orientation workshops for remaining DPOs/ACDPOs/CDPOs/MLTC/AWTC Instructors etc)	1 day	XXX	XX (batch size: 40)		Ref. Table 5
TOTAL				1,18,73,690	118.74 (Lakh)

B. Status of Manpower positions with regards to MIS training

No. of State level Master Trainers (SLMTs): (max 6-8) list to be attached)

Sl.No.	Functionaries	Sanctioned	In-position as on.....	No. of persons proposed for induction training
1	AWWs	11150	10874	10874
2	Supervisors	441	349	347
2	CDPOs/ACDPOs	95	46	39
3	DPOs	05	05	--
4	MLTC Instructors	--	--	--
4	AWTC Instructors	19	19	10

Table-2
Level 1 - Induction training of AWWs on Growth Monitoring

- No. of trainees (AWWs): **A- 10874** ✓
- No. of batches: **B** [Batch size: 25 or 30 (max)] – 25 = 435 ✓
- Total no. of days: **8**
- No. of Phase: 4 [Ph-1, 1 day, no cost; Ph-2; 4 days; Ph-3:2 days; Ph-4:2 days]
- No. of trainers per batch: 2 Supervisors
- Non-residential
- Venue: = Sector

Cost table

Sl. No.	Item of expenditure	Suggested Norms <i>(based on the existing GoI Guidelines for Induction Training of AWWs, April 2009)</i>	Calculation	Total estimated cost (Rs. Lakh)
1	Food cost for trainees	@ Rs. 50/- per trainee per day	10874 X 50 X 8 days	4349600 ✓
2	TA to Trainers	@ Rs. 50/- per trainee per day	10874 X 50 X 8 days	4349600 ✓
3	TA / Honorarium to trainers	@ Rs. 2500/- per trainee (all phases together)	435 X 2500	1087500 ✓
4	Training Materials to each participant (pen, pencil, folder, writing pad etc)	@ Rs. 75/- per batch (one time for all phases)	10874 X 75	815550 ✓
5	Contingency	@ Rs. 1,500/- per batch (all 3 phases together)	435 X 1500	652500 ✓
Total (Level -1)				1,125,4750.00 ✓

Table-3
Level 2: Training of Trainers - Induction training of Supervisors (+ Select AWTC Instructors)

- No. of trainees : **A - 347 + 10 = 357** ✓
- No. of batches: **B** [Batch size: 25 or 30 (max)] 25 = 15 ✓
- Total no. of days: **6**
- No. of phases: 2 [Ph-1: 4 days; Ph-2: 2 days]
- No. of trainers per batch: **3 DLMFs**
- Residential
- Venue: Block level

Cost table

Sl. No.	Item of expenditure	Suggested Norms <i>(based on the existing GoI Guidelines for Induction Training of Supervisors, April 2009)</i>	Calculation	Total estimated cost (Rs. Lakh)
1	TA to Trainees*	@ Rs 200/- per trainee per phase	357 X 200 X 2 phases	142800 ✓
2	Boarding & Lodging to trainees (**)	@ Rs. 120/- per trainee per day	357 X 120 X 6 days	257040 ✓
3	TA to Trainers (3) (*)	@ Rs 500/- per person per phase	15 X 3 X 500 X 2 phases	45000 ✓
4	Boarding & lodging of Trainers (**)	@ Rs. 120/- per day per person	15 X 3 X 120 X 6 days	32400 ✓
5	Training Materials to each participant (pen, pencil, folder, writing pad, User's manual etc)	@ Rs. 100/- per trainee (one time for 2 phases)	357 X 100	35700 ✓
6	Contingency	@ Rs. 2,000/- per batch (2 phases together)	15 X 2000	30000 ✓
Total (Level-2)				5,42,940.00 ✓

* As per entitlement or subject to actual whichever is less

** As per official entitlement

Table-4
Level 3: Training of Trainers – Induction Training of District level Master Facilitators (DLMFs)

- Total no. of trainees (DLMFs) : **A - 39**
- No. of batches: **B** [Batch size: 25 or 30 (max)] $20 / 2 = 02$
- Total no. of days: **6**
- No. of phases: 2 [Ph-1: 4 days; Ph-2: 2 days]
- No. of trainers per batch: **3 SLMTs**
- Residential
- Venue: Division/District level

Cost table

Sl. No.	Item of expenditure	Suggested Norms <i>(based on the existing GoI Guidelines for Induction Training of CDPOs, April 2009)</i>	Calculation	Total estimated cost (Rs. Lakh)
1	TA to Trainees*	@ Rs 200/- per trainee per phase	39 X 200 X 2 phases	15600 ✓
2	Boarding & Lodging of trainees (**)	@ Rs. 150/- per trainee per day	39 X 150 X 6 days	35100 ✓
3	TA to Trainers (3) (*)	@ Rs 500/- per person per phase	02 X 3 X 500 X 2 phases	6000 ✓
4	Boarding & lodging of Trainers (**)	@ Rs. 150/- per day per person	02 X 3 X 150 X 6 days	5400 ✓
5	Training Materials to each participant (pen, pencil, folder, writing pad, Training Manual, spiral bound formats etc)	@ Rs. 100/- per trainee (one time for 2 phases)	39 X 100	3900 ✓
6	Contingency	@ Rs. 5,000/- per batch (2 phases together)	02 X 5000	10000 ✓
Total (Level-3)				76000 ✓

* As per entitlement or subject to actual whichever is less

** As per official entitlement