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GOVERNMENT OF ARUNACHAL PRADESH  
WOMEN AND CHILD DEVELOPMENT DEPARTMENT  
NAHARLAGUN

No. WCD-61/2008(ICDS) Trg. Pt

Dated Naharlagun, the 23<sup>rd</sup> May'2013.

To,

Sri Rajesh Sharma,  
Under Secretary (Training)  
ICDS Training Unit  
Ministry of Women and Child Development,  
Govt. of India, 1<sup>st</sup> Floor Janpath Hotel,  
Janpath, New Delhi - 110 001.

Sub :- **Induction Training Plan for Roll out of Revised MIS in the State of Arunachal Pradesh. Submission of proposal - Regarding.**

Sir,

With reference to the subject cited above, it is to inform you that after receipt of the State - specific print-ready MIS formats from the Govt. of India, the process of printing of the same (AWC registers and Reports) has been initiated, as per the Govt. of India Guidelines and specifications and is expected to be completed by June'2013.

As part of the roll-out process and per the Govt. of India guidelines dated 28<sup>th</sup> Aug 2012, a State wide training action plan for induction training of ICDS functionaries on revised MIS at three levels along with 1-day orientation workshops has been prepared for a total estimated cost of Rs. 67,84,700/- (Rupees sixty seven lakhs eighty four thousand seven hundred) only and is enclosed herewith for your approval. As advised, we have used the existing norms of Induction Training of AWWs, Supervisors and CDPOs respectively for Level 1, 2, 2A and 3 training on revised MIS.

I request you to kindly approve the Induction Training Action Plan for Revised MIS for an amount of Rs. 67,84,700/- (Rupees sixty seven lakhs eighty four thousand seven hundred) only and also release the budget at the earliest, so as to complete the induction training and roll-out of revised MIS in a time bound manner. The State Training Action Plan 2013-14 has already been submitted separately vide our letter of even No. dated 01/04/2013.

Encl : As above.

Yours faithfully

( R. T. Riba )

Director

Women and Child Development Department  
Govt. of Arunachal Pradesh  
Naharlagun

Memo No. WCD-61/2008(ICDS) Trg. Pt.

Dated Naharlagun, the 23<sup>rd</sup> May'2013

Copy to:-

1. Dr. Saroj K. Adhikari, Assistant Director (MIS), Ministry of Women and Child Development, Govt. of India, 1<sup>st</sup> Floor, Janpath Hotel, Janpath, New Delhi - 110 001 for information please.
2. Office copy.

Yours faithfully

( R. T. Riba )

Director

Women and Child Development Department  
Govt. of Arunachal Pradesh  
Naharlagun

### Induction Training Plan on Revised MIS In ICDS (as part of State Training Action Plan 2013-14)

Name of the State : Arunachal Pradesh

No. of District 17 District

A. Summary of requirement of Budgets

Table 1 : Summary of budgetary requirement for Induction Training at three levels and Orientation workshops on revised MIS

Level of Training	No. of phases & days	No. of persons to be trained / oriented	No. of batches	Cost estimated by State (Rs. in lakhs)	Remarks
Level 1 : Induction Training of AWWs	4 Phases & 8 days	6028 ✓	242 Batches (@25 AWWs per batch) ✓	6242500 ✓	Table - 2 enclosed
Level 2 : Induction Training of Supervisors / select AWTC Instructors	2 phases & 6 days	257 ✓	10 Batches (@25 per batch) ✓	385140 ✓	Table - 3 enclosed
Level 3 : Induction Training of District Level Master Trainers	2 phases & 6 days	68 ✓	3 Batches (@25 CDPOs / DD (ICDS) per batch) ✓	127300 ✓	Table - 4 enclosed
Level 2A : Orientation workshops for remaining CDPOs/ MLTC / AWTC, Instructors etc.)	1 day	33 ✓	1 (33 trainees) ✓	29760 ✓	Table - 5 enclosed
<b>Total</b>				6784700	

24870

6779750

16

**B. Status of Manpower positions with regards to MIS Training**

No. of State Level Master Trainers (SLMTs) : 5 Nos.

- 1 Smti T. Pertin Loyi, Jt. Director (ICDS)
- 2 Smti P. E. Angu, Dy. Director (ICDS) Pasisghat
- 3 Smti T. W. Thungon, Dy. Director (ICDS) Bomdila
- 4 Smti Savitri Khamti, Dy. Director (ICDS) Roing
- 5 Smti Hacham Bangsia, Dy. Director (ICDS) Khonsa

Sl. No.	Functionaries	Sanctioned	In position as on	No. of persons proposed for induction training
1	AWWs	6225	6028	6028
2	Supervisors / SAs	314	314	257
3	CDPOs	98	93	62
4	DPOs / DD(ICDS)	13	13	6
5	MLTC Instructors	3	3	3
6	AWTC Instructors	10	10	10

**Table - 2**

**Level - 1 - Induction Training of AWWs on Revised MIS**

- \* No. of Trainees (AWWS) **6028 Nos.** ✓
- \* No. of batches **242 Batches** (@25 AWWs per batch)
- \* Total no. of days **8 Days**
- \* No. of phases **4 Ph.** [Ph.1=1 Day, Ph.2 - 4 days, Ph.3 - 2 days; Ph.4-2days]
- \* No. of trainers per batch **2 Supervisors / Statistical Assistant**
- \* Residential / Non Residential **Non-Residential**
- \* Venue **Sector / Circle / Project**

Sl. No.	Item of Exptr	Suggested Norms	Calculation	Total Estimated cost (Rs. in lakhs)
1	Food Cost for trainees	@Rs.50/- per trainees per day	2411200.00 ✓	2411200.00
2	TA to trainees	@Rs.50/- per trainees per day	2411200.00 ✓	2411200.00
3	TA / Honorarium to Trainers	@Rs.2500/- per batch	605000.00 ✓	605000.00
4	Training materials to each participant (pen, pencil, folder, writing pad etc)	@Rs.75/- per trainee	452100.00 ✓	452100.00
5	Contingency	@Rs.1500/- per batch	363000.00 ✓	363000.00
	<b>Total (Level-1)</b>			<b>6242500.00</b> ✓

**Table - 3.**

**Level-2 - Training of Trainers - Induction training of Supervisor (+AWTC Instructors)**

- \* No. of Trainees **257 Nos.** (i.e. Supervisors / Statistical Assistant / AWTC Instructors and Instructress)
- \* No. of batches **10 Batches** (@25 per batch)
- \* Total no. of days **6 Days**
- \* No. of phase **2** [Phase 1 = 4 days, Phase 2 = 2 days]
- \* No. of trainers per batch **3 DLMFs**
- \* Residential / Non-Residential **Residential**
- \* Venue **Project Level**

Sl. No.	Item of Expend	Suggested Norms	Calculation	Total Estimated cost (Rs. in lakhs)
1	TA to trainees	@Rs.200/- per trainees per phase	102800.00	102800.00
2	Boarding and Lodging to trainees	@Rs.120/- per trainees per day	185040.00	185040.00
3	TA to Trainers	@Rs.500/- per batch	30000.00	30000.00
4	Boarding and Lodging to trainers	@Rs.120/- per trainee	21600.00	21600.00
5	Training materials to each participant (pen, pencil, folder, writing pad, User's manual etc.	@Rs.100/- per trainee (one time for 2 phases)	25700.00	25700.00
6	Contingency	@Rs.2000/- per batch (2 phases together)	20000.00	20000.00
	<b>Total (Level-2)</b>			<b>385140.00</b>

**Table - 4**

**Level - 3 - Training of Trainers - Induction training of District Level Master Fascilliator (DLMFs)**

- \* No. of Trainees (DLMFs) 62 CDPOs + 6 DD(I)s = **Total 68 Nos.**  
Dy. Director (ICDS) / CDPOs / Principal, Instructress / Instructor of MLTC @4 DLMF for each District
- \* No. of batches **3 Batches** (@25 CDPOs / DD (ICDS) per batch)
- \* Total no. of days **6 Days**
- \* No. of phases **2 Phases**
- \* No. of trainers per batch **3 SLMTs**
- \* Venue **District Level**

Sl. No.	Item of Exptr	Suggested Norms	Calculation	Total Estimated cost (Rs. In lakhs)
1	TA to trainees	@Rs.200/- per trainees per phase	✓ 27200.00	27200.00
2	Boarding and Lodging to trainees	@Rs.150/- per trainees per day	✓ 61200.00	61200.00
3	TA to Trainers	@Rs.500/- per batch	✓ 9000.00	9000.00
4	Boarding and Lodging to trainers	@Rs.150/- per day per person	✓ 8100.00	8100.00
5	Training materials to each participant (pen, pencil, folder, writing pad, User's manual etc.	@Rs.100/- per trainee (one time for 2 phases)	✓ 6800.00	6800.00
6	Contingency	@Rs.5000/- per batch (2 phases together)	✓ 15000.00	15000.00
	<b>Total (Level-3)</b>			<b>127300.00</b>

20

Table - 5

## Level - 2A - 1-Day Orientation Workshop on Revised MIS

- \* No. of Trainees (DLMFs) 33 Nos. ✓
- \* No. of batches 1 Batches ✓
- \* Total no. of days 1 Day ✓
- \* No. of trainers per batch 2 SLMTs
- \* Venue State Hq

Sl. No.	Item of Expr	Suggested Norms	Calculation	Total Estimated cost (Rs. in lakhs)
1	TA to trainees	@Rs.200/- per trainees	6600.00	6600.00
2	Lunch to participants	@Rs.120/-	3960.00	3960.00
3	TA to Trainers (2)	@Rs.500/- per person	1000.00	1000.00
4	Training materials to each participant (pen, pencil, folder, writing pad, copies of spiral	@Rs.150/- per day per person	4950.00	4950.00
5	Training materials to each participant (pen, pencil, folder, writing pad, User's manual etc.	@Rs.250/- per participant	8250.00	8250.00
6	Contingency	@Rs.5000/- per batch	5000.00	5000.00
	<b>Total (Level-3)</b>			<b>29760.00</b>

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